

Group Enrollment or Change Form

(Please print or type in Black ink.)

| | | | |
|---|---|--|----------------------------|
| <input type="checkbox"/> New Employee | <input type="checkbox"/> Declination | <input type="checkbox"/> Class or Salary Change | Group # _____ |
| <input type="checkbox"/> Beneficiary Change | <input type="checkbox"/> Change of Name | <input type="checkbox"/> Termination Date: _____ | Class _____ |
| <input type="checkbox"/> Dependent Status Change (Indicate reason _____) | | | Dept/Location _____ |
| <input type="checkbox"/> Reinstatement (Complete Date of Rehire as Employment Date) | | | Eff Date _____ |

SECTION 1 APPLICANT INFORMATION

| | | | | | |
|---|--|---------------------|---|---|----------------|
| Employee Legal Name (First, M.I., Last) | | | | For Name Change, Give Prior Last Name | |
| Home Address | | City | State | Zip | Telephone No. |
| Social Security # | | Date of Birth | Gender <input type="checkbox"/> Male <input type="checkbox"/> Female | | Marital Status |
| Occupation | | Hours worked weekly | | Date Employed Full-time | |
| Employer's Name | | | | Salary \$ _____ <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Annual | |

SECTION 2 Complete this Section if applying for Optional Coverage(s). Evidence of Insurability (EOI) may be required when applying for these coverage(s).

| | | | | | |
|----------------|---------------------------------|------------------------------------|---|--------------|-----------|
| Dependent Life | Add <input type="checkbox"/> | Delete <input type="checkbox"/> | Indicate Date of: Marriage/Divorce _____ Birth of Child _____ | | |
| Supp Life | <input type="checkbox"/> | <input type="checkbox"/> | Dependents to be Covered | Relationship | Birthdate |
| Supp AD&D | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| STD | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| LTD | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| | <input type="checkbox"/> | <input type="checkbox"/> | | | |

SECTION 3 BENEFICIARY DESIGNATION /CHANGE ■ **Check if Change Only**

This will revoke any existing beneficiary designations you may have for these benefits.

PRIMARY BENEFICIARY(IES) (Will receive proceeds if living at death of Employee):

| Name (Last, First, MI) | Address | SSN | Birthdate | Relationship | Percentage |
|------------------------|---------|-----|-----------|--------------|------------|
| | | | | | |
| | | | | | |

Total must equal 100% =

CONTINGENT BENEFICIARY(IES) (Will receive proceeds if Primary Beneficiary(ies) are not living):

| Name (Last, First, MI) | Address | SSN | Birthdate | Relationship | Percentage |
|------------------------|---------|-----|-----------|--------------|------------|
| | | | | | |
| | | | | | |

Total must equal 100% =

I represent that the information provided above is true and correct. I understand that if I am not actively at work on the effective date of my coverage, my insurance will not begin until the day I return to work. For those coverages I have declined, I understand that if I choose to enroll at a later date, Evidence of Insurability may be required. If the Plan provides that any contributions be made by me, I authorize my employer to deduct them from my pay.

Warning - It is or may be a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purposes of defrauding the company or other person. Penalties may include imprisonment, fines, and a denial of insurance benefits in accordance with applicable state law.

_____ Date

_____ Signature of Employee

Date Received - Home Office