



**LARGE GROUP EMPLOYEE APPLICATION**

Please check the appropriate box and fill in blanks below in ink.

Group Number:

I.D. Number:

Is the Employee waiving coverage in the plan?  Yes  No If yes, complete Sections 1, 4 & 7 only.

**FOR OFFICE USE ONLY**

Arkansas Blue Cross and Blue Shield  Health Advantage—Is this open enrollment?  Yes  No  
 Blue~by~Design HRA  Life Only (complete Sections 1, 6 & 7)  
 Blue~by~Design HSA **NOTE: Areas in green apply to Health Advantage only.**

New Enrollee  Add a Family Member:  
 Loss of Other Coverage  Newborn — Date of Birth: \_\_\_\_\_  
 Marriage — Marriage Date: \_\_\_\_\_ (Submit copy of marriage certificate.)

Date of Full-Time Employment  COBRA Effective Date  COBRA Termination Date Reason for COBRA:  
 Mo Day Year Mo Day Year Mo Day Year \_\_\_\_\_

**SECTION 1. EMPLOYEE INFORMATION**

First Name Middle Name Last Name Marital Status:  Married  Single  
 Divorced  Widowed

Home Address City State Zip Code

Home Phone No. Work Phone No. Employer Job Title

Coverage  Employee Only  Employee & Child(ren) Employment  Hourly Hours Worked Weekly \_\_\_\_\_  
 Desired:  Employee & Spouse  Employee, Spouse & Child(ren) Status:  Salaried  Other

Are you a current, active employee?  Yes  No If No, retirement date: \_\_\_\_\_

**SECTION 2. (Complete this section on all members to be covered)**

Social Security Number	First Name	M. I.	Last Name	County of Residence	Birth Date Mo/Day/Yr	Sex M or F	Height/Weight	\$ Amt Deductible Credit Submitted*	Primary Care Physician	PCP Number (5-digit)	Was This Your Regular Physician?
Employee _____-_____-_____							Ht. _____ Wt. _____				Yes / No
Spouse _____-_____-_____							Ht. _____ Wt. _____				Yes / No
Child - <input type="checkbox"/> Nat. <input type="checkbox"/> Step <input type="checkbox"/> Adop. _____-_____-_____							Ht. _____ Wt. _____				Yes / No
Child - <input type="checkbox"/> Nat. <input type="checkbox"/> Step <input type="checkbox"/> Adop. _____-_____-_____							Ht. _____ Wt. _____				Yes / No
Child - <input type="checkbox"/> Nat. <input type="checkbox"/> Step <input type="checkbox"/> Adop. _____-_____-_____							Ht. _____ Wt. _____				Yes / No
Child - <input type="checkbox"/> Nat. <input type="checkbox"/> Step <input type="checkbox"/> Adop. _____-_____-_____							Ht. _____ Wt. _____				Yes / No

College Student's Name Name of Accredited School/College at which dependent is a full-time student City State

Do all dependents listed above reside at the same address as employee?  Yes  No  
 If NO, list dependent(s) name and address: \_\_\_\_\_

**SECTION 3. OTHER MEDICAL INSURANCE**

**(This section must be completed to process your enrollment application.)**

Will you, your spouse or dependents be continuing any other health insurance coverage, including Medicare?  Yes  No  
**If you answered Yes, complete Part 1 and/or Part 2 as applicable – (Use additional paper if necessary)**

**Part 1:** If continuing coverage is Medicare, complete the following: Reason for Medicare coverage:  Over 65  Disabled  Kidney Disease

Medicare Beneficiary Name: Relationship of Beneficiary to Policyholder:  
 Medicare Health Identification Contract (HIC) Number:

Type of Medicare Coverage (check all that apply)  
 Medicare Part A – Effective Date: Medicare Part B – Effective Date:

**Part 2:** If continuing coverage is other than Medicare, complete the following – (If covered by more than one insurance plan, use additional paper)

Name of Insurance: Address: Phone:  
 Policyholder Name: Date of Birth:

					<b>FOR OFFICE USE ONLY</b>		
Member ID#:					C/T	PKG	WWP
List the following information for all family members covered by this policy (indicate those not residing in your household with a check ✓ mark)					Eff Date		IMP
First Name	Last Name	Relationship	✓	Effective Date of Coverage	Life	AD&D	
					Timely _____	UND	Date
					Late _____		
					OTHER		

For members listed above, are you responsible for providing primary health insurance coverage?  
 Yes  No – Please name responsible party: \_\_\_\_\_

\* Deductible Credit only given on initial application for coverage with Arkansas Blue Cross (not applicable to Health Advantage).

Name:

**SECTION 4. WAIVER OF ENROLLMENT/SPECIAL ENROLLMENT RIGHTS**

Please list individual(s), including yourself, if applicable, for whom you did not apply for coverage. Indicate whether the named individual(s) have coverage with another group plan or other insurance:

Table with 4 columns: Name, Dependency Relationship, Other Coverage (Yes/No), Name of Health Insurance Co.

I hereby certify that: (1) I have been given the opportunity to apply for the coverage made available through my employer under the applicable policy. The coverages and the policy have been thoroughly explained to me, and I decline to apply for coverage for myself and/or my dependent(s) as listed above; and (2) I understand that if I refuse to apply now and I apply for coverage at a later date, I may be enrolled as a Late Enrollee or my request may be deferred until open enrollment.

Special Enrollment Period. If you are declining enrollment for yourself or your dependent(s) (including your spouse) because of other insurance coverage, in order to enroll yourself and/or your dependents in your employer's plan in the future without being considered a Late Enrollee you must: (1) Indicate on this application form that the reason you or your dependent(s) are declining coverage now is because you or your dependent(s) have coverage under another group health plan; and (2) Submit a Group Enrollment Form to enroll yourself or your dependent(s) within 30 days after coverage ends under the other group health plan.

**SECTION 5. CREDITABLE COVERAGE INFORMATION**

If the insurance or HMO coverage for which you are making application contains a pre-existing condition limitation period, you may be able to offset part or all of such period by attaching a Certificate of Creditable Coverage to this application. Federal and state law require your prior health plan(s) or health insurance company(ies) to provide you such Certificate(s) of Creditable Coverage upon request.

Do you or any dependent listed in this application currently have or have you (they) had any health coverage within the past 63 days? Yes No

If YES, please provide the coverage history for the past 18 months in the spaces below.

Table with 5 columns: Name of Persons Covered, Name, Address, Phone No. & Policy No. of Prior Health Insurance Co., Effective Date, Termination Date, Reason for Termination

**SECTION 6. LIFE INSURANCE (Issued by USABLE Life for any employer with 51-100 employees)**

USABLE Life is an independent company and operates separately from Arkansas Blue Cross and Blue Shield and Health Advantage. USABLE Life does not sell or service Arkansas Blue Cross and Blue Shield or Health Advantage products. USABLE Life is solely responsible for life insurance.

I hereby designate the beneficiary or beneficiaries listed below under this certificate and revoke the appointment of any existing beneficiary.

Table with 5 columns: First Name, M.I., Last Name, Date of Birth, Relationship

**SECTION 7. SIGNATURES (PLEASE READ BEFORE SIGNING IN INK.)**

I understand that the benefits for which I (we) will be eligible are those described in the Arkansas Blue Cross and Blue Shield, Health Advantage and USABLE Life group policies with my employer as may from time to time be amended. I understand that coverage will not become effective before the approved effective date. I understand that in addition to other exclusions and limitations provided in the Arkansas Blue Cross and Blue Shield, Health Advantage and USABLE Life group policies, NO BENEFITS WILL BE AVAILABLE DURING THE APPLICABLE PRE-EXISTING CONDITION EXCLUSION PERIOD FOR TREATMENT OF ANY CONDITION FOR WHICH A COVERED PERSON RECEIVED MEDICAL ADVICE, DIAGNOSIS, CARE OR TREATMENT WITHIN THE SIX (6) MONTH PERIOD ENDING ON THE EFFECTIVE DATE OR THE FIRST DAY OF THE WAITING PERIOD, WHICHEVER IS EARLIER.

In signing this application, I represent that the statements and answers given in this application are true, complete and correctly recorded. I understand that Arkansas Blue Cross and Blue Shield, Health Advantage or USABLE Life may, within three years of the date of this application, void or terminate this coverage or deny claims for coverage if incorrect information has been given on this application. If fraudulent misstatements were made, Arkansas Blue Cross and Blue Shield, Health Advantage or USABLE Life may take legal action at any time.

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Print Name of Applicant Signature of Applicant Date
Print Employer/Group Representative\* Signature Employer/Group Representative\* Date

\*Required for new hires and additions only.